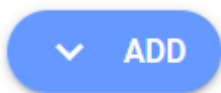


Individual development plan

A) The personal account contains individual employee development plans, as well as those in which the employee is selected as a manager/mentor.

B) If the application settings indicate that the employee can create an IDP themselves, then the button for creating an IEP will be available:



C) The individual development plan contains the following key sections:

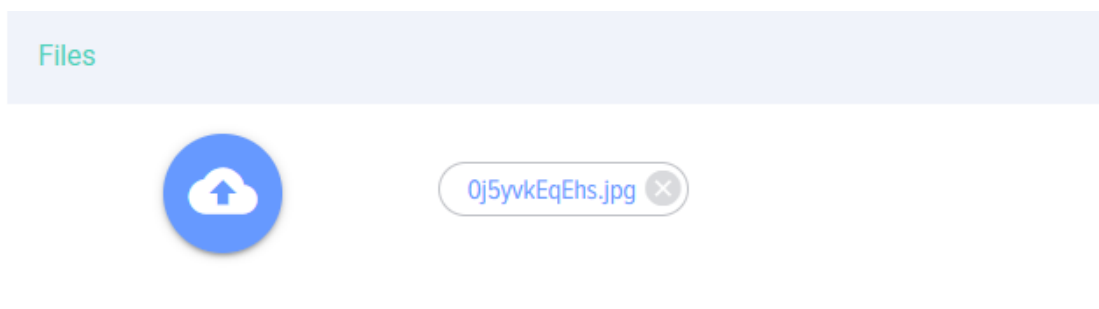
- Control elements;
- Employees;
- Additional materials in the form of files;
- Name of competencies. Competencies in turn include:
 - Manifestation indicators;
 - Current and target level of manifestation indicators;
 - Activities aimed at developing manifestation indicators.

D) Controls include:

- Export;
- Delete;
- Publish/Unpublish.



D) The file section looks like this:



E) Next comes a section with competencies and their indicators:

COMPETENCE +

Soft skills

Rating Scale
My rating scale

INDICATORS +

Ind1

Current Level
normal

Target Level
good

DEVELOPMENT EVENT +

Development Event
Workshop

NOT STARTED

2025-02-10 00:00

Deadline

Development Event Courses

Add Course

Enter part of the name for search

The logic of work and presentation is as follows:

- There is a competence (for example, competence 1);
- It is manifested in indicators (for example, indicator 1.1, indicator 1.2);
- There is a scale with which the current level of development of each indicator and the target level are assessed;
- In order to move to the target level of development of the indicator, development activities must be completed;
- Next, development activities are implemented, and the mentor and/or manager monitor the status of their implementation.
- As a development activity, you can select an event from the proposed list or add a course from the course catalog.

To add a course from the catalog, you need to start typing its name and the application will offer options.

Revision #1

Created 3 March 2025 13:59:52 by Maria

Updated 3 March 2025 14:12:53 by Maria