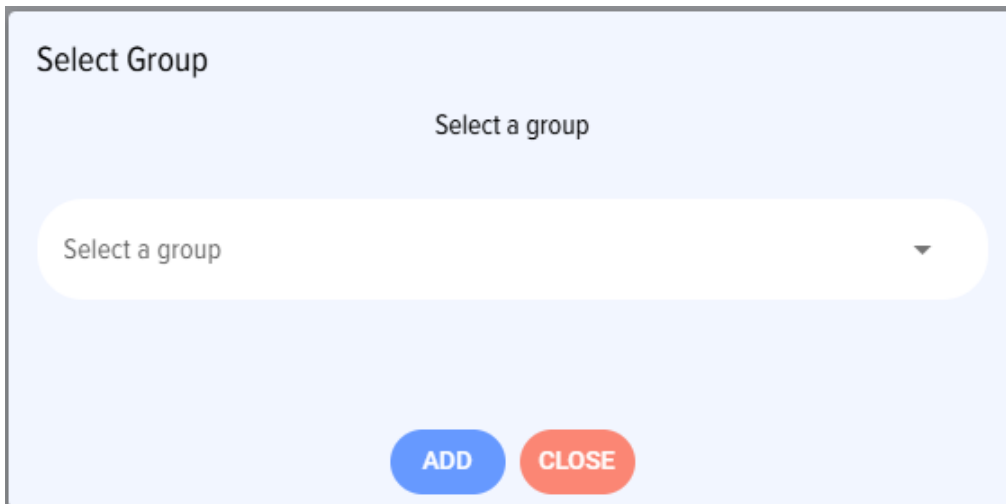


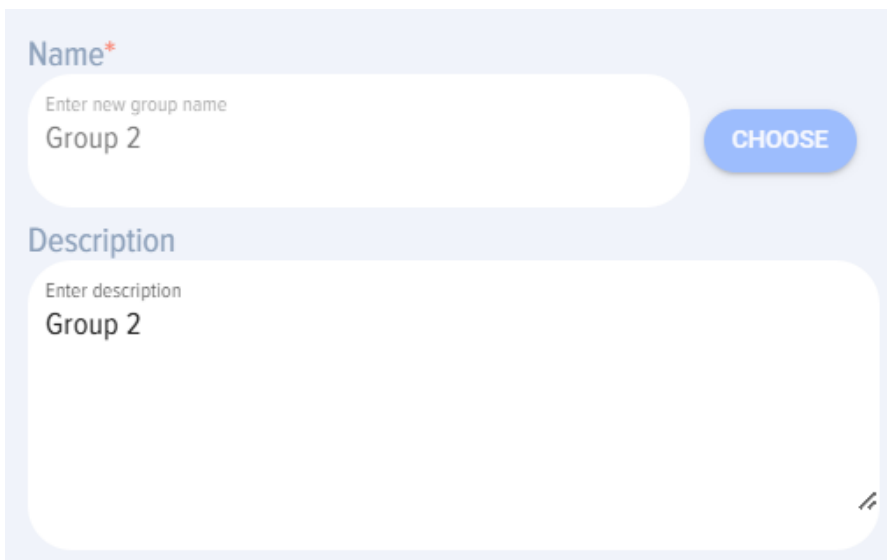
# Creating a group from an existing one in Bitrix

To select an existing group from Bitrix, click the Select button, select a group from Bitrix and click the Add button.



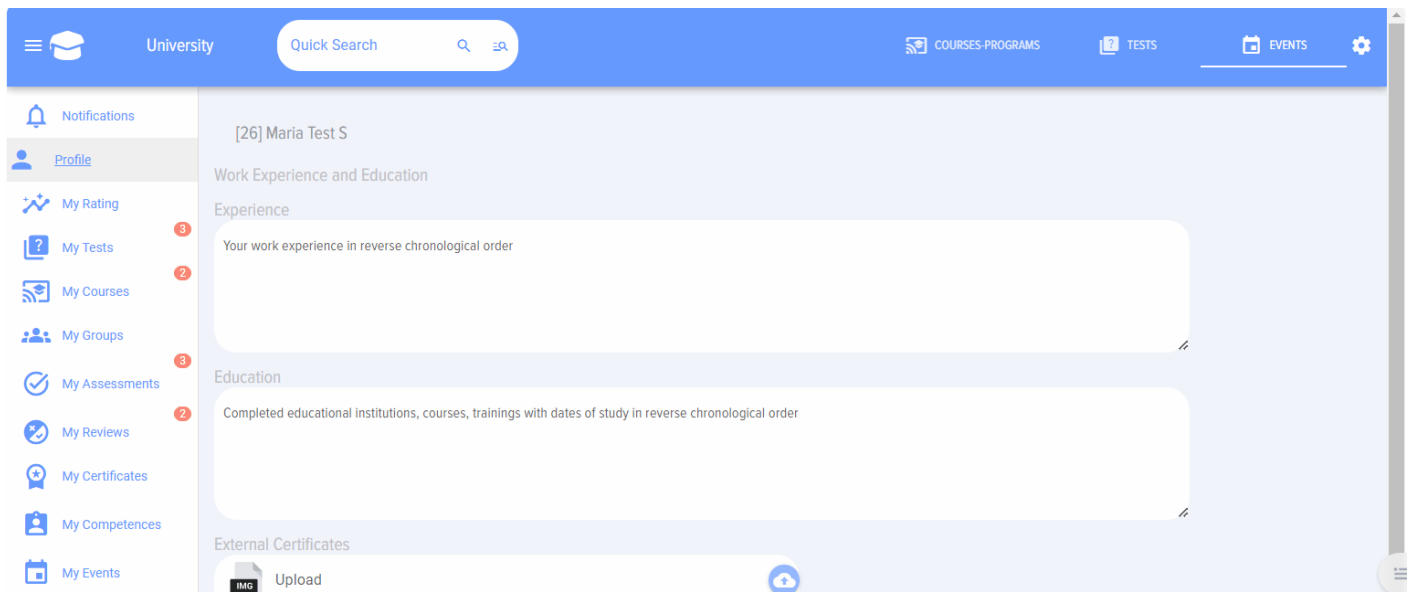
The screenshot shows a light blue dialog box titled "Select Group". Inside, there is a label "Select a group" above a white rounded rectangular input field that also contains the text "Select a group" and a small downward arrow on the right. At the bottom of the dialog, there are two buttons: a blue "ADD" button and a red "CLOSE" button.

After adding an existing group, the Group Name and Group Description fields will be filled with values from the group in Bitrix and are not available for editing. The composition of the group members will also correspond to the group members from Bitrix.



The screenshot shows a form with two sections. The first section is titled "Name\*" in blue. It contains a white input field with the placeholder "Enter new group name" and the text "Group 2". To the right of the input field is a blue "CHOOSE" button. The second section is titled "Description" in blue. It contains a large white text area with the placeholder "Enter description" and the text "Group 2". A small icon is visible in the bottom right corner of the text area.

The composition of the participants will be exactly the same as in the group in Bitrix.



**IMPORTANT. It should be taken into account that if a group is not connected by the administrator of the Bitrix24 portal, then he must be a moderator or owner of this group. Only in this case, he will be able to create a training group based on the one in Bitrix, as well as make changes to it.**

For all employees who have been added to the group, the group will appear in the Personal Account in the My groups section. Clicking on a group will open the available tests/courses.

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