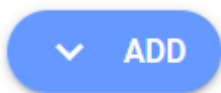


Individual development plan

1. This section presents the employee's Individual Development Plans, as well as those where they are selected as the manager/mentor.

2. If the Application settings specify that the employee can create IDPs themselves, then the IDP creation button will be available:



3. An Individual Development Plan contains the following key sections:

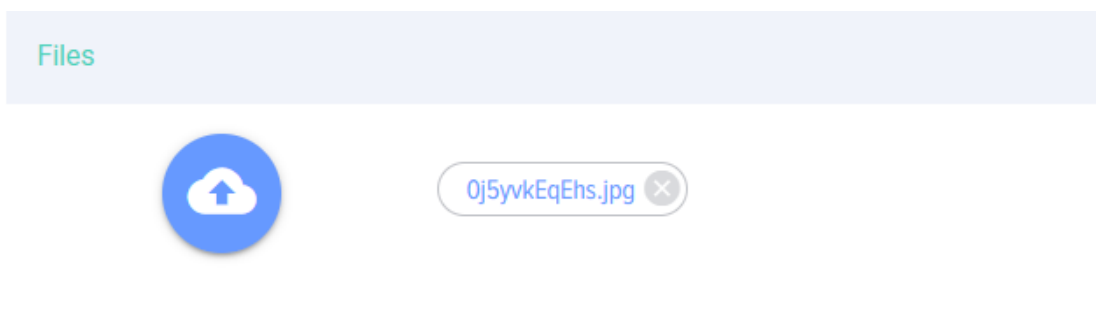
- Controls;
- Employees;
- Additional materials in the form of files;
- Competence names. Competences in turn include:
 - Manifestation indicators;
 - Current and target level of manifestation indicators;
 - Development events aimed at developing Manifestation Indicators.

4. Controls contain:

- Export;
- Delete;
- Publish/Unpublish.



5. The section with files looks as follows:



6. Next, follows the Section with competences and their indicators:

COMPETENCE +

Soft skills

Rating Scale
My rating scale

INDICATORS +

Ind1

Current Level
normal

Target Level
good

DEVELOPMENT EVENT +

Development Event
Workshop

NOT STARTED

2025-02-10 00:00

Deadline

Development Event Courses

Add Course

Enter part of the name for search

7. The logic of operation and presentation is as follows:

- Competence (for example, Competence 1);
- It manifests in indicators (for example, Indicator 1.1, Indicator 1.2);
- The rating scale used to assess the current development level of each Indicator and the target level;
- To achieve the target level of the indicator's development, development events must be completed;
- Next, the development events are implemented, and the mentor and/or manager monitor their completion status.

For a development event, you can select an event from the proposed list or add a vourse from the course catalog.

To add a course from the catalog, start entering its name and the application will suggest options.

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