

# Gamification. General Mechanism

The application has a gamification module that operates with two basic entities:

- Points
- Rating

Points are awarded for the following actions in the application:

- Completed Lesson
- Completed Test
- Completed Final Test:
- Completed Course
- Completed Program
- Participation in an Event
- Open Question Review
- Participation in 360° Evaluation
- Filling Out Feedback Form
- Rating a Course/Test
- Commenting on a Course/Test
- Completing IDP Plan

By default, points are not awarded, and no values are set for any actions. Once the values are assigned, points start being awarded.

Rating levels are assigned based on the accumulated points.

Programs, courses, lessons, and tests can have their personal point settings. When creating a program/course/test/lesson, you have the option to set points that will be awarded upon completion of the specific program/course/test/lesson. These points will take precedence over the general settings.

For example, you can set a general setting of 10 points for passing any test. Consequently, each test will award 10 points. If a specific test is set to award 40 points in its settings, then completing that test will result in awarding 40 points.

Determining points awarded for a course or program. Since courses and programs consist of lessons, tests, events, and other courses, there are two methods for awarding points in the application:

First method. The moderator manually specifies the number of points that will be awarded for the course or program.

Second method. The moderator specifies that the number of points will equal the sum of all points from the lessons/tests within the course or program.

In both cases, a secondary setting can specify whether points for each module within a course or program are considered. That is, they can either participate in the calculation (points will be awarded for the course or program as a whole and for each module) or not participate (points will be awarded only for the course or program, and the modules within the course or program will not contribute to the overall points calculation).

The employee performs actions for which they earn points and receive a rating.

The accumulated points and their rating can be viewed by the employee in their personal account in the "My Rating" section.

In the "Reports" section, the application moderator can generate two types of reports:

- Employee rating (summary);
- Employee rating (detail).

In the "Employee rating (summary)" report, accumulated points can be deducted, for example, when exchanging points for a gift. In this case, the rating also decreases if it was on the border.

The "Employee Rating (Detail)" report allows you to see the detailed accumulation of points over a period.

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