



Application settings


- [Invitations](#)
- [Company](#)
- [Application moderators](#)
- [Sections](#)
- [Rating and points](#)
- [Certificates](#)
- [Feedback form](#)
- [IDP](#)
- [Disk](#)
- [Theme](#)
- [Export format](#)
- [Displaying system numbers of lessons/courses/tests](#)
- [Hiding the catalog of courses, tests, events](#)
- [Tags](#)
- [My tariff. Licenses](#)
- [My tariff. Disk](#)
- [My tariff. Theme](#)
- [Changing an employee's password](#)


Invitations


In the Invitations tab you can get a link for self-registration



INVITATIONS



COMPANY


MODERATORS



CATALOG SECTION


SCORE


RATING

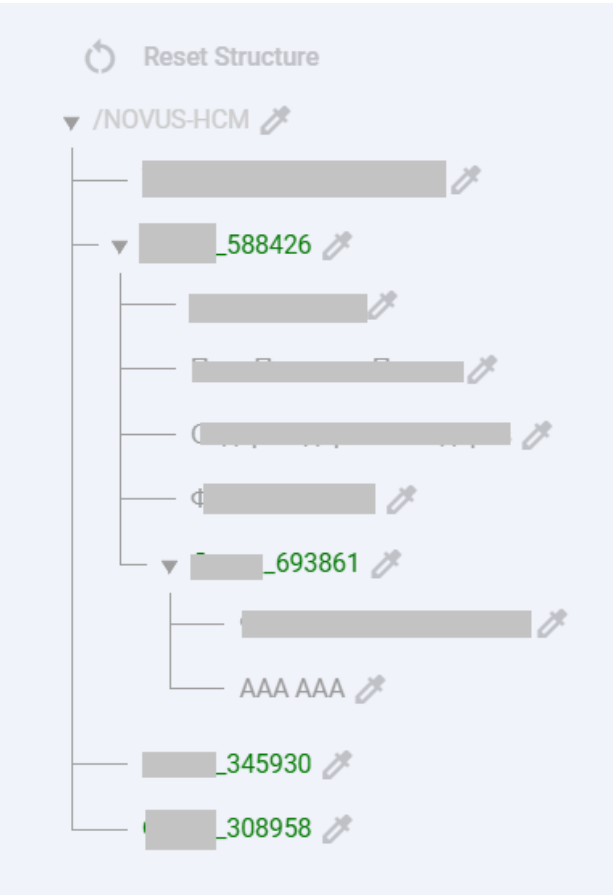

CERTIFICATES

Invitations

Link for self-registration: <https://lms.brusnika.solutions/?invite=VUAG0kWnxenKXYVWwHl> 

Company

The Company tab in Settings displays the hierarchical structure of the company.

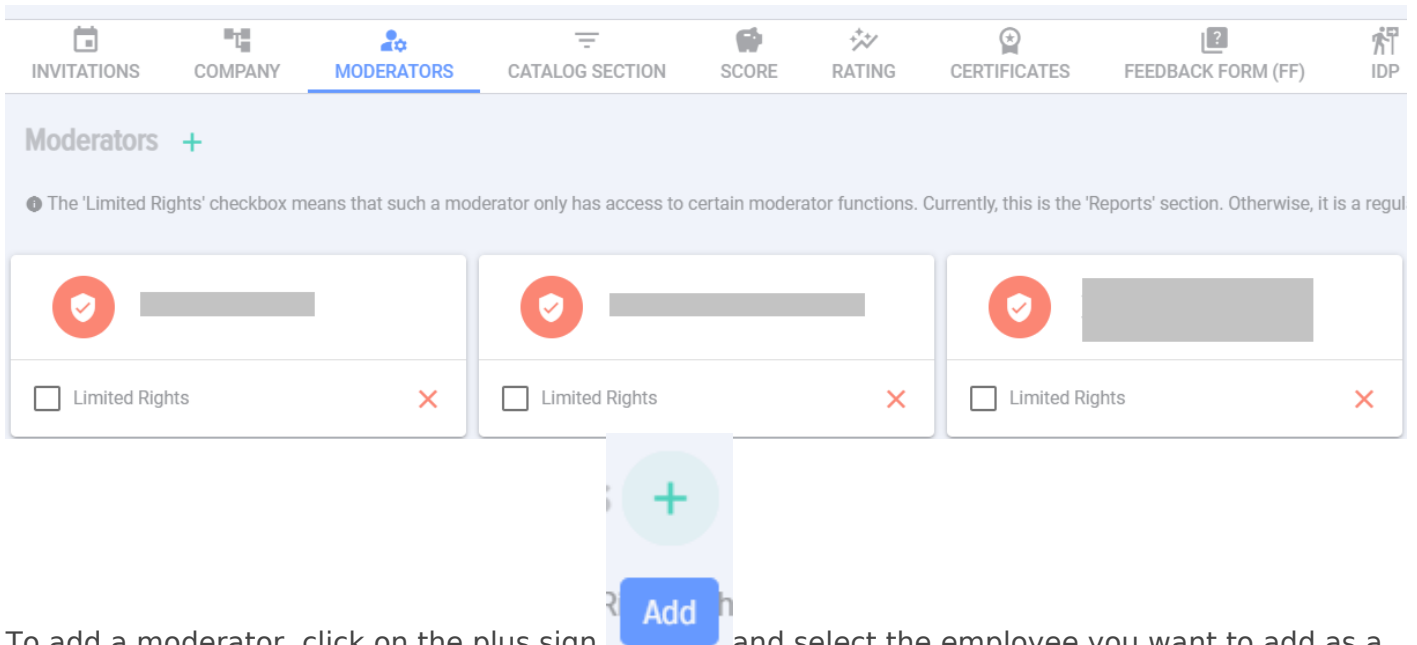


By clicking on a department (for example, on the department Department_588426), you can change the manager, add/remove employees, add/remove divisions.

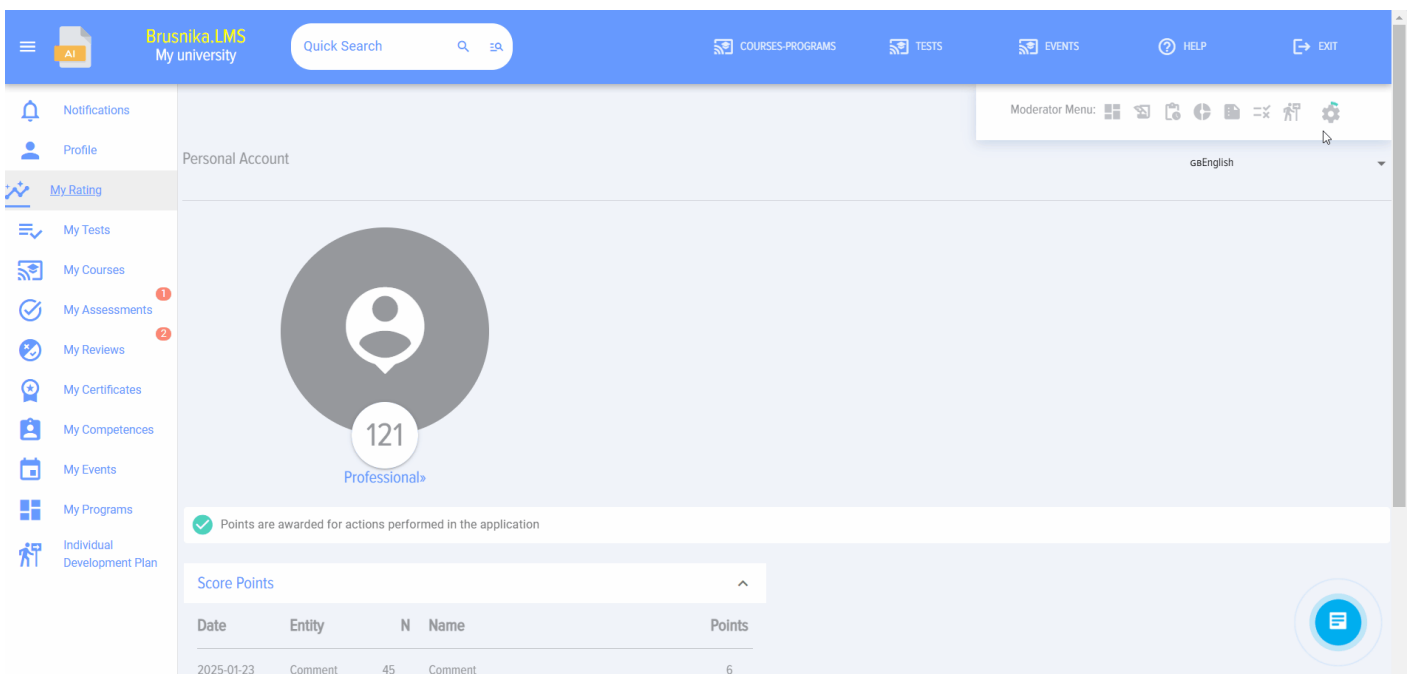
+ Manager	+ Employee	+ Department
Department_693861		
51 Smith Ann		X
41 AAA AAA		X
65 Johnson Bill		X

Application moderators

The "Moderators" section provides the ability to add and remove application moderators.



To add a moderator, click on the plus sign and select the employee you want to add as a moderator.

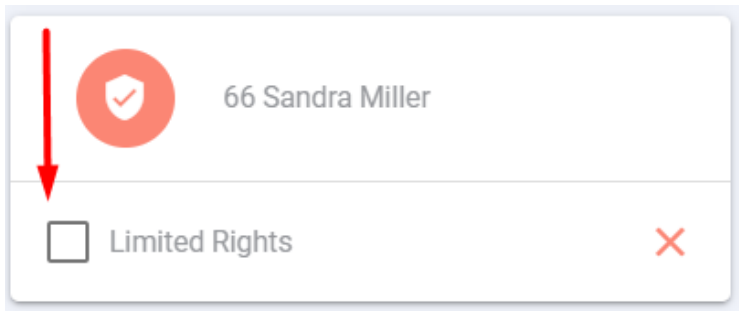


To remove a moderator, click on the cross in the card of the moderator you want to remove



Important! The portal administrator does not have some rights in the application that the Moderator has.

Moderator with limited rights. It is possible to add a moderator with limited rights, namely, building reports.

Such a role can be, for example, for an assistant to the head of the department responsible for training in the department. Such an employee has access to all reports as a moderator, and otherwise - this is an employee with regular rights.

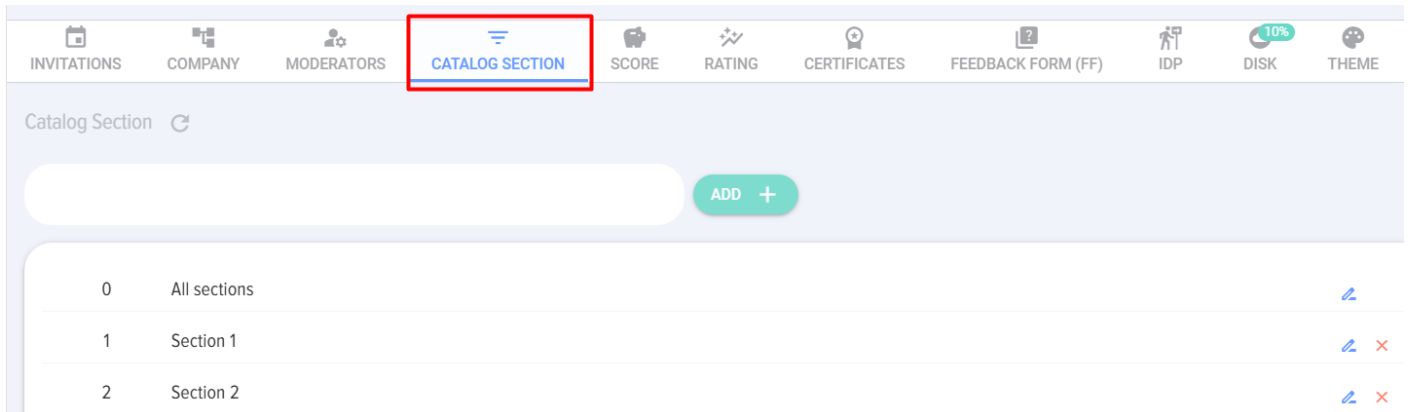


A user profile card for '66 Sandra Miller'. The card has a red circular avatar icon with a white checkmark. Below the name, there is a checkbox labeled 'Limited Rights'. A red arrow points to the checkbox. A red 'X' icon is located to the right of the checkbox.

	66 Sandra Miller
<input type="checkbox"/>	Limited Rights 

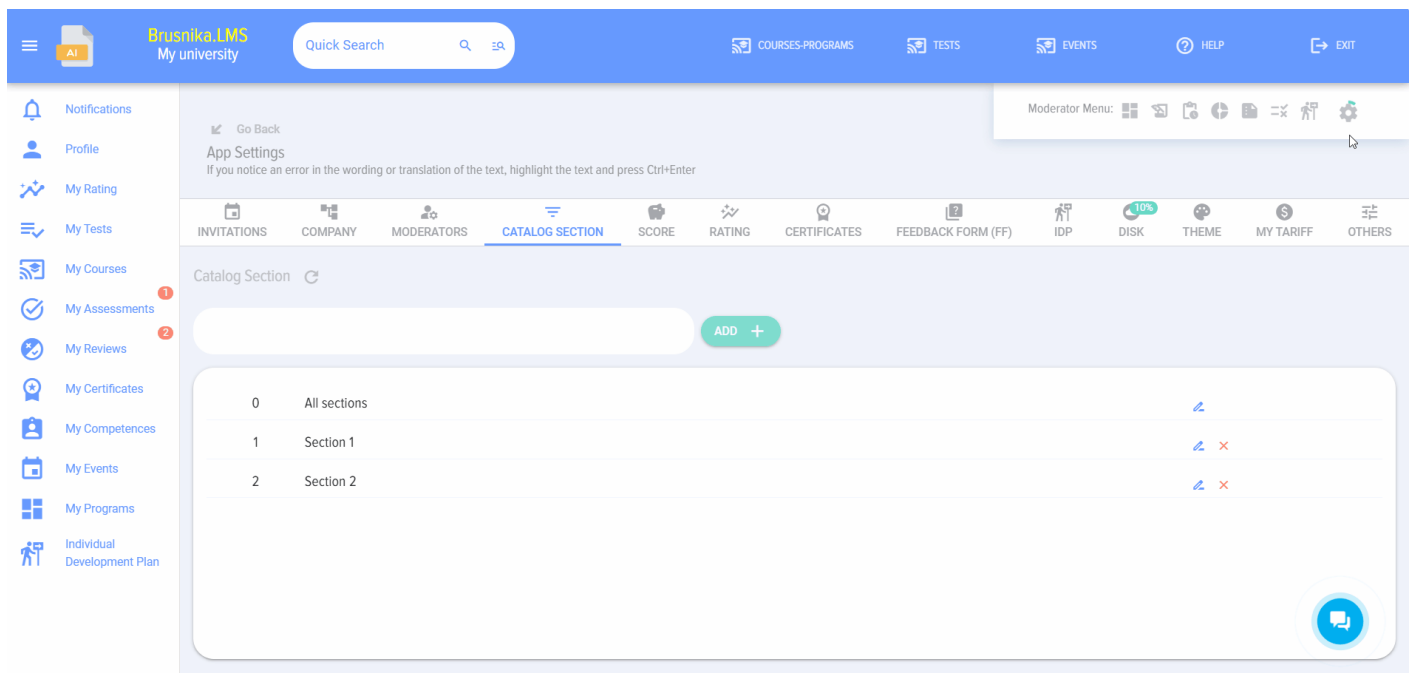
Sections

The sections are implemented for ease of searching, displaying, working with courses, tests.



To add a section, you need to enter the name in the input window and click “Add +”.

It is recommended to add not too many entities (20-30) to the section, so as not to unnecessarily slow down the work with catalogs.



Sections will be sorted alphabetically afterwards.

To change the section name, you need to click on the pencil next to it, then make changes in the input window and click on the pencil icon "Edit".

To delete a section, you need to click on the cross next to it.

Before deleting a section, it is recommended to first transfer the contents from it, otherwise it will be lost.



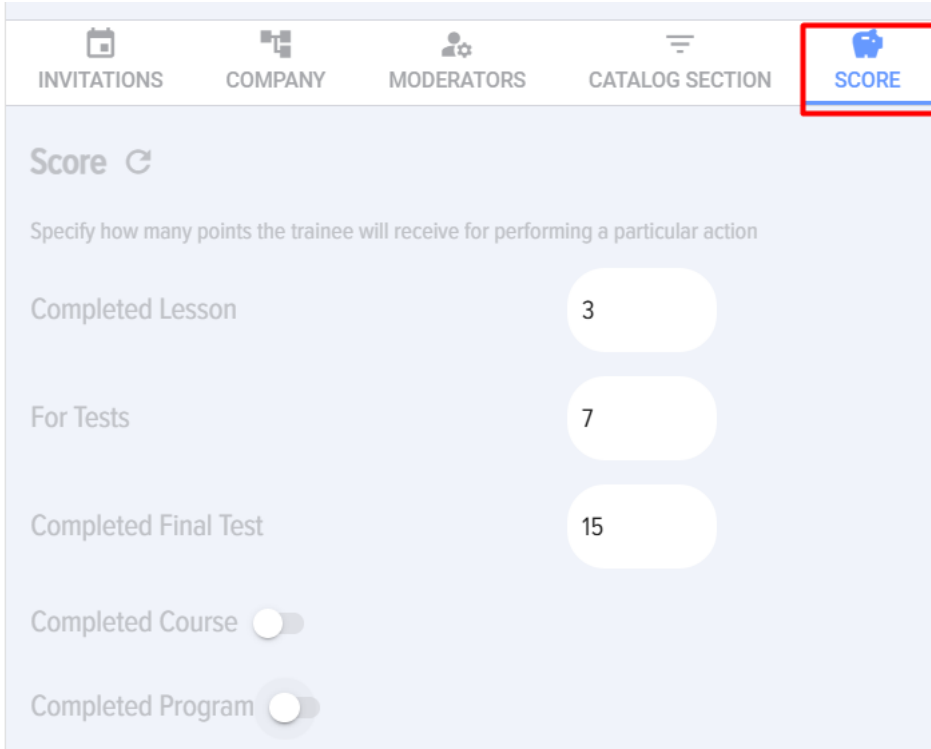
Element **Default Settings**

"Default settings" is designed to reset partition settings.

Rating and points

The general scheme of work is presented in the section "[Gamification. General mechanism](#)".

Points are an element of gamification implemented to engage employees.



The screenshot displays the 'SCORE' configuration interface. At the top, a navigation bar contains five items: 'INVITATIONS' (calendar icon), 'COMPANY' (building icon), 'MODERATORS' (people icon), 'CATALOG SECTION' (list icon), and 'SCORE' (piggy bank icon, highlighted with a red box). The main content area is titled 'Score' with a refresh icon. Below the title is a subtitle: 'Specify how many points the trainee will receive for performing a particular action'. The interface includes three input fields with numeric values: 'Completed Lesson' (3), 'For Tests' (7), and 'Completed Final Test' (15). At the bottom, there are two toggle switches: 'Completed Course' (currently off) and 'Completed Program' (currently on).

When you activate "Completed course", the following settings appear.

- Points calculation method. There are two options:
 - Summing up points for modules. That is, the total score for the course will be equal to the sum of points for all lessons and tests in the course.
 - Manual entry. Points are entered manually when creating a course. Regardless of the number of points for each course and test within the course, the manually entered number of points will be awarded for the completed course.
- Accounting points for modules:
 - Do not accrue points. Only points for the course will be included in the calculation, and points will not be awarded for modules within the course.
 - Account points. Points will be awarded for both the course and for each module within the course.
 - Points - how many points will be awarded for the completed course.

Similar settings will be when activating "Completed program".

Points can also be assigned to the following actions in the application:

Participation in Event awarded after application acceptance	1
Checking Open-ended Questions upon sending the check	2
Participation in 360 Assessment as an evaluator - upon rating	3
Completing Feedback Form for course/test/event - upon answering	4
Rating Course/Test upon completion	5
Comment to Course/Test upon completion	6
IPR Plan Completion upon setting status to Completed for all RM	7

Ratings - the status of the student, displayed in his profile.

INVITATIONS

COMPANY

MODERATORS

CATALOG SECTION

SCORE

RATING

CERTIFICATES

FEEDBACK FORM (FF)

IDP

DISK 10%

THEME

MY TARIFF

Rating

From

0

until

0

Status

ADD +

60	9999999	Pro»	×	↗
40	59	Expert	×	↗
20	39	Disciple	×	↗
0	19	Beginner	×	↗

You can add, delete, edit existing rating levels.

Notifications

Profile

My Rating

My Tests

My Courses

My Assessments

My Reviews

My Certificates

My Competences

My Events

My Programs

Individual Development Plan

Go Back

App Settings

If you notice an error in the wording or translation of the text, highlight the text and press Ctrl+Enter

INVTATIONS

COMPANY

MODERATORS

CATALOG SECTION

SCORE

RATING

CERTIFICATES

FEEDBACK FORM (FF)

IDP

DISK

THEME

MY TARIFF

OTHERS

Rating

From

0

until

0

Status

ADD +

60	9999999	Pro»	×	
40	59	Expert	×	
20	39	Disciple	×	
0	19	Beginner	×	

Status is assigned based on the points scored

DEFAULT SETTINGS

The points earned and the rating are displayed in the “My rating” tab of the employee’s personal account:

Notifications

Profile

My Rating

My Tests

My Courses

My Assessments

My Reviews

My Certificates

My Competences

My Events

My Programs

Individual Development Plan

Brusnika.LMS

My university

Quick Search

COURSES-PROGRAMS

TESTS

EVENTS

HELP

EXIT

Personal Account

121

Professional»

Points are awarded for actions performed in the application

Score Points

Date	Entity	N	Name	Points
2025-01-23	Comment	45	Comment	6
2025-01-23	Comment	58	Comment	6

Certificates

The section allows you to upload your own certificate, configure data output.

Certificates are issued after completing a course or test if the "Issue certificate" option was selected when creating the course/test.

All certificates received by the employee are displayed in the personal account in the My certificates tab.

Adding a certificate: