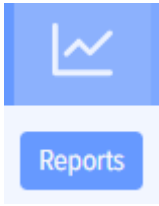


Reports



Reports can be accessed by the [app moderators](#) and Bitrix portal administrator by pressing

Best practices								
All practices		All categories		Search				
Name	Author	Category	Rating	Status				
Product best practice 5/2	user A , Novus-HCM 25.09.2024 18:23	My cat 2/subcat2	♥ 📌	🔄				
My practice 2	user A , Novus-HCM 25.09.2024 17:43		♥ 📌	📝				
My practice 31	user A , Novus-HCM 11.09.2024 21:56		♥ 📌	✅				
My practice 2	user A , Novus-HCM 11.09.2024 14:49		♥ 📌	❌				

The following reports are available

- Total number of practices. Shows the number of practices added within specified period.
- Staff activity. Shows staff activity.
- Activity by departments. Shows the activity of departments and units.
- Number of practices by status. Shows the number of practices assigned with specific statuses.
- Number of tasks. Shows the number of tasks assigned for practices within a set period.
- Overdue tasks for practices. Shows overdue tasks within a set period.

If these reports are not enough for you, feel free to contact us.