

Coordination of practice

To approve the practice, click Approval in the practice menu.

You will be taken to the practice card, where three buttons are available - Coordinate, [Send back for revision](#) and [Decline](#).

Best practices

Search

All practices

All categories

Name	Author	Category	Rating	Status
<div>Product best practice 5/2</div>	<div>user A , Novus-HCM</div> <div>10.09.2024 22:51</div>	Category 1/Subcategory 1.1	<div><div></div><div></div></div>	<div></div>

When you click the Coordination button, a field for entering a comment opens, the comment is optional.

The practice enters the approval stage only when approved by all coordinators. Coordination occurs in parallel or sequentially, depending on the choice when adding the practice.

When you select the "On coordination" filter in the main menu, all practices that are under approval are displayed. The practice shows the employees who approve the practice:

On coordination

All categories

Name	Author	Category	Rating	Status
<div>My practice 1</div>	<div>user A , Novus-HCM</div> <div>11.09.2024 10:41</div>		<div><div></div><div></div></div>	<div></div>

Coordinators: user A